

Mississippi Delta Community College

Special Project Hours Contract Addendum Form

(Contract Addendum forms are incorporated within the employee's sole contract of employment. Payments are not eligible to be spread over a twelve-month period; however, payment will be generated in accordance with scheduled payroll processing.)

Date Submitted: _____ **Term:** _____

Board Approval for Month of: _____

Name: _____ **D Number:** _____

Start Date: _____ **End Date:** _____

Description	Time	Days	# of Contact Hours	Campus

Special Project Hours: _____

_____ **Per hour**
 _____ **Total to be paid**

Approved by:

Employee

Date

Department Chair/Supervisor

Date

Vice President of Instruction

Date

President

Date