

**Mississippi Delta Community College  
Fall/Spring Contract Addendum Form  
(Credit Hour Production)**

(Contract Addendum forms are incorporated within the employee's sole contract of employment. Payments are not eligible to be spread over a twelve-month period; however, payment will be generated in accordance with scheduled payroll processing.)

<b>Date Submitted:</b>	<b>Term:</b>	<b>Board Approval for Month of:</b>
<b>Name:</b>	<b>D Number: D000</b>	
<b>Start Date:</b>	<b>End Date:</b>	

CRN & Course # w/section	Time (start and end time of course)	Days	# of Credit Hours (determines load)	# of Contact Hours (for Science/BOT Instructors only)	Campus	# of Students (Online Use Only)	R, O, or E Hours*
<b>Totals</b>							

\* (R) Regular Hours, (O) Overload Hours, (E) eLearning Hours

**For Office Use Only:**

Regulars Hours (Traditional Classes)		eLearning Hours	
	Total Regular Credit Hours (determined by contract)		Total eLearning Contact Hours
	Total Regular Contact Hours (for Science/BOT Instructors only)		Total eLearning Contact Hours (for Science/BOT Instructors only)
	Total Regular Overload Hours (Contact Hours - Credit Hours)		Total to be paid (calculated by eLearning)
<b>\$450.00</b>	Per Regular Overload Hour		
	Total to be Paid for Regular Overload Hours		

**Approved By:**

**Employee:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Department Chair:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Vice President of Instruction:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**President:** \_\_\_\_\_ **Date:** \_\_\_\_\_